



*E. Meadows*

STATE OF OKLAHOMA  
MUSKOGEE COUNTY  
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2020 JAN 30 PM 2:49

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COUNTY CLERK

Monday, February 3, 2020 Regular Board Meeting  
Monday, February 3, 2020 6:00 PM  
HILLDALE ADMINISTRATION OFFICE  
313 E PEAK BLVD  
MUSKOGEE, OK 74403

1. Call to order/Roll call. Statement of Compliance with the Open Meeting Law. (With the exception of item 1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.)
2. Invocation by Pastor John Overton.
3. Flag Salute/Moment of Silence: "As we begin this meeting, let us pause for a moment of silence to reflect, meditate, pray or engage in other silent activity."
4. Comments from the Public (Under this agenda item the Board of Education will hear comments from the public on specific items on this agenda only. Neither the Board nor the Administration will answer any questions under this item. A complete list of rules and how to sign up to comment under this agenda item are available in the Superintendent's office).
5. Consent Agenda: The Board will vote on a motion to accept, reject, or modify these items in one motion, if a member wishes, the item may be considered on an individual basis:
  - A. Minutes of the regular board meeting of 01/14/2020.
  - B. Approval of encumbrances for 2019-20: General Fund 11 encumbrance #s 317-329; Gen.Fund - Change Orders and Activity Fund Reports and Transactions.
  - C. Treasurer's Report.
  - D. Approval of contract with Jostens for the yearbook for the 2020-2021 school year.
6. Superintendent's Report and Services
  - A. Administrators' reports. Discussion only. No action required by the Board of Education.
  - B. Hilldale Association of Classroom Teachers report. Discussion only. No action required by the Board of Education.
  - C. Discussion, consideration and vote to approve or not approve Open Transfer requests for the 2020-21 school year.
  - D. Discussion, consideration, and possible vote to approve or not approve a contract with Phab Lab for phab lab (STEAM lab or make space) installation and training at Hilldale High/Middle School and Hilldale Elementary School for the 2020-2021 school year.
  - E. Discussion, consideration, and vote to approve or not approve the district sale of surplus items, according to state law.
7. Executive Session
  - A. The Board will discuss and vote on a motion to convene or not to convene in Executive Session to discuss the following (Board can discuss all of these items in one executive session

or separate executive sessions): to take the employment actions as listed in agenda item 8, below (25 OS Sec 307 (B)(1)(7).

B. Acknowledgement of return to open session at \_\_\_\_\_ pm.

C. Board statement of minutes from executive session.

8. Superintendent Services (Part Two)

A. Resignations - Support Personnel

- 1. Jodi Lowe - Elementary Para effective 1/31/2020
- 2. Traci Mills - Elementary Para effective 1/31/2020

B Hiring - Support

- 1. Jason Everett - SPED -Elementary Para
- 2. McKensie Plant - Elementary Para

C Hiring - Substitute Teachers

- 1. Azia Robinson - Non-Certified

D. Requesting FMLA

- 1. Stephanie Botts - Certified
- 2. Crystal Hutson - Support

E. Requesting 20 extra sick days

- 1. Tammy Stone

B. Employment of Chad Kirkhart as Assistant Superintendent and Deborah Tennison as Assistant Superintendent for the 2020-2021 school year.

C. Revision of the contract of the Superintendent, Erik Puckett.

9. New Business

A. Discussion, consideration and vote to approve or not approve any matter that could not have been reasonably foreseen at the time the agenda was posted.

10. The Board will vote to adjourn.

Posted this 30<sup>th</sup> day of January, 2020, at 2:55 o'clock PM, at the entrance to the Administration Office, 313 E Peak Blvd, Muskogee, OK.

  
Signature