

# Hilldale Public Schools

## ELEMENTARY Comprehensive Local Education Plan (CLEP) 2013-14

### JUNE 2014

#### ADMIN

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Received 3<sup>rd</sup> grade reading test results for 130 test takers: 113 passed, 17 did not pass (12 SpEd, 2 ELL, 3 Reg Ed). All passed on re-test or qualified for an exemption.
- Reviewed all test results received for corrections.

**Goal 2: Provide safe learning environment for all students and members of the school community.**

- Reviewed Emergency Procedures Guide and shared with the area US Marshall.

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Attended annual CCOSA meeting with ten administrators
- Reviewed Battelle on SDE website for all instructional staff
- Held full day Administration training

**Goal 4: Provide quality facilities.**

#### ATHLETICS/MAINTENANCE/TRANSPORTATION

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Submitted CDAP report on federal programs for the 2014-2015 school year
- Submitted the Title IV Incident Report for 2014

- Obtained new DUNS and SAMS numbers for federal reports
- Submitted Title IV Needs Assessment
- Attend ASCD training in Dallas

**Goal 2: Provide safe learning environment for all students and members of the school community.**

- Provide access and support for the class of 2004 Reunion

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Temporarily hired HS custodian and maintenance workers, will be board hired in July
- Fundraising forms submitted for athletics and booster clubs

**Goal 4: Provide quality facilities.**

- Replaced flooring at elementary library, MS rooms – 31, 7 LE rooms – 15,19 UE rooms – 76, 77
- Painting of hallways, restrooms, entrances, doors, rooms,
- Painted the exterior of the upper elementary
- Painted the exterior of the entrance of MS pickup and drop off
- Began cleaning all flooring surfaces – carpets, tiles, wood laminate
- Purchased sand and dirt to work on football, baseball, and softball fields
- Mowing, spraying, and weed eating at all sites
- Water filters replaced at all sites and ice machines
- Spraying of all athletic facilities
- LE room 25 - Leak repair and pencil sharpener replaced, leak repaired
- LE rooms 15 – blinds repaired
- LE – water fountain replaced and toilet seat repaired in first grade boys
- LE room 14 – blinds repaired
- LE room 35 – lockers repaired and mounted
- Bathroom tiles replaced in LE rooms 13, 14, 15
- First grade boys bathroom tiles replaced and repainted
- LE 36 – lockers repaired
- LE office – bulletin board hung
- LE hallway tile repaired
- LE 37 – lockers repaired
- Pre-K entrance – leak repaired
- UE gym fans checked to make sure they work
- UE – replaced floor tiles at circle drive entrance

- UE 54 – cubbies repaired, new light switch plate
- UE – new blinds in rooms 76,77, 50,52,54
- UE 77 – new white board installed,
- UE 52 – new white board installed, new sink and cabinet installed
- UE 71 – new vent covers installed
- UE 73 – door repaired
- UE 50 – stoplight removed and new sink and cabinet installed
- UE 62 – put chair together
- UE – moved school psychiatrist to ADMIN II
- Move handicap desk and lift from UE to MS
- MS – teachers’ lounge floors redone and repaired
- MS 5 – replace ceiling tiles
- MS 17 – repaired floor outlets and broken table
- MS 10 – electrical plates on floor repaired, computer drops repaired
- MS 9 – ceiling repaired above sink
- MS 12 – repaired electric outlets
- MS 7 – blinds repaired
- MS 11 – removed chalk board
- MS 2 – replaced chalk board with white board, removed pull down film screen
- MS – replaced ceiling tiles at main entrance
- HS 57 – replaced chalk board with whiteboard
- HS 49 – repaired thermostat
- HS 68 – secured electrical box
- HS 52 – new locks installed
- HS – rubber floor repaired in science hall
- HS front office – ceiling tiles replaced
- HS – rail fixed in science hallway
- HS 39 – window repaired
- Event Center- basketball coaches office – counter removed
- Football field house – bird stops installed around building
- MS back gym – basketball goals raised to 10 ft. and new rims installed
- Outside lights repaired at all sites
- Electric installed at shop building
- Football scoreboard is finally repaired, properly

## **INFORMATION TECHNOLOGY**

### **Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Ordered TVs for high school teachers, along with new iPads and software to integrate student interaction with new TVs
- Renewed all technology software contracts for the upcoming year
- Began troubleshooting why administration connection speeds are so slow between high school and administration building
- Fixed SPAM filter so that employees can monitor their own email messages within the SPAM filter
- Filled out paperwork to switch vendors for Internet connection from Suddenlink to OneNet and increase connection speeds from 100mb to 250mb
- Purchased cabling supplies to cable all new construction sites
- Began cabling new band room with purchased supplies

### **Goal 2: Provide safe learning environment for all students and members of the school community.**

- Prepared for door access control systems for new construction
- Prepared for camera systems for new construction
- Began cleaning technology office
- Fixed access control doors at high school
- Filled out paperwork for Suddenlink for auditing purposes

### **Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Prepared for wifi infrastructure for new construction
- Prepared summer state testing for high school students
- Began planning for new Gradebook training for teachers
- Fixed billing issues for all Dell orders
- Fixed wireless issues in high school and middle school to where each student can log in to a school laptop with their own logins
- Set up Net Terms with Sam's Club

### **Goal 4: Provide quality facilities.**

- Began implementation of 6 wireless Chromebook labs for the middle school and high schools
- Began implementation of 50 iPad minis for elementary grades

- Accepted a bid for new switch infrastructure
- Began the switch of our point-to-point from main high school to elementary site from 1GB connection to a 10GB connection
- Began work on rebuilding host 3 for virtual host servers
- Visited another school district that has implemented 1:1 with Chromebooks to get an idea of how to manage a large number of Chromebooks at one time

## **HIGH SCHOOL**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

Provided re-teaching for Biology and Algebra I and retested 20 students

**Goal 2: Provide safe learning environment for all students and members of the school community.**

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**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Teachers attended ASCD training (Association for Supervision and Curriculum Development)

**Goal 4: Provide quality facilities.**

- Painting
- Cleaning carpets and replacing flooring

## **MIDDLE SCHOOL**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Completed summer school with recommendations from staff on students who excelled and may qualify to opt out of remediation classes.
- A-F Report completed with all of the necessary changes made to get points for our Middle School Honors Classes.

- Summer School programs focusing on building math and reading skills
- 8<sup>th</sup> grade reading test administered to those who qualified during summer school

**Goal 2: Provide safe learning environment for all students and members of the school community.**

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**Goal 3: Attract & retain qualified, competent teachers and staff members.**

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**Goal 4: Provide quality facilities.**

- Continue recycling program
- Painting hallways, door frames, and shampooing carpets
- General maintenance in classrooms
- Waxing floors
- Moving classrooms for teachers to occupy new rooms and eliminate sharing of rooms

## **ELEMENTARY**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Administrators attended a 2 ½ day CCOSA workshop in Norman. We learned about news laws that went into effect, curriculum and special education updates.

**Goal 2: Provide safe learning environment for all students and members of the school community.**

- Started looking at ways to make our drop off and pick up areas better.

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Hired a pre-school, kindergarten, first grade teacher, special education teacher and a speech pathologist.

- 4 teachers and 2 administrators attended the 2014 ASCD Conference on Teaching Excellence in Dallas, Texas.

**Goal 4: Provide quality facilities.**

- Painted classrooms and hallways.
- Cleaned carpets and waxed floors.
- Moved classrooms to accommodate for the 3 new pre-school classes that we are adding.
- Ordered furniture for the new pre-school classrooms
- Ordered new chairs for a fourth grade classroom and the computer lab.