

# Hilldale Public Schools

## Site/Program: Administration Comprehensive Local Education Plan (CLEP) 2017-18

### FEBRUARY 2018

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Began registration for Special Olympics Oklahoma Area Track & Field competition, March 31
- Assisted in the MAEC Math & Engineering Competition

**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- Met with Muskogee Police Department re: enhanced safety measures on campus

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Selected Employees of the Month for November, through district-wide nominations and a committee selection process – Support: Melissa Hankins, UE Long-Term Sub, as selected as Support Employee of the Month, and Kristin Smith, LE-UE Reading Coach, was selected as Certified Employee of the Month. They were provided lunch and a packet of certificates from various vendors and businesses.
- Selected Employees of the Month for December, through district-wide nominations and a committee selection process – Support: Christina Bolen, MS-HS Library Aide, was selected as Support Employee of the Month, and Jamie Clark, HS FCS Teacher, was selected as Certified Employee of the Month. They were provided lunch and a packet of certificates from various vendors and businesses.

**Goal 4: Provide quality facilities.**

- Continued to prepare and open bids for 2017 Bonds

**Goal 5: Communicate with the school community, both inside and outside the district.**

- Attended OSSBA Legislative Advocacy Workshop
- Spoke to Business Management group about education
- Attended Port of Muskogee Stakeholders meeting
- Met with City Manager re: projects that would impact the district

**Goal 6: Improve funding for the district.**

- Submitted LOI to City of Muskogee Foundation to submit a grant in May
- Met with Non Profit Resource Center several times re different potential grants
- Met with OG&E re: programs to save the district money

**Site/Program: Maintenance/Transportation/Child Nutrition/Federal Programs/Athletics, etc**  
**Comprehensive Local Education Plan (CLEP)**  
**2017-18**

**FEBRUARY 2018**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

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**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- STUDENT DRUG TESTING
- SITE SAFETY CHECKS PERFORMED BY MAINTENANCE
- BUS ROUTES UPDATED

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**Goal 3: Attract & retain qualified, competent teachers and staff members.**

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**Goal 4: Provide quality facilities.**

- RESTROOM REPAIRS - HS -6, MS-4, UE-7 LE-7
- CEILING TILE REPAIRS – HS-4, MS-5, UE-5, LE-6
- AC REPAIR – HS-0, MS-0. UE-0, LE-0
- AC REPLACED – HS-0, MS-0, UE-0, LE-0
- HEATER REPAIR – HS-2, MS-2, UE-1, LE-1
- Heater Replaced – HS -0, MS-0, UE-0, LE-0
- MOWING, WEEDEATING, TRASH
- Clean out under old elementary stage and basement
- Prepare fields for spring sports

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**Goal 5: Communicate with the school community, both inside and outside the district.**

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**Goal 6: Improve funding for the district.**

**Site/Program: Student Services Comprehensive Local Education Plan (CLEP)  
2017-18**

**FEBRUARY 2018**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- District Math meeting to discuss the direction of our district in relation to textbooks / new standards / testing.

**Goal 2: Provide a safe learning environment for all students and members of the school community.**

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**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Professional development in the area of behavior intervention. 67 elementary staff attended.
- All building test coordinators and counselors attended training for state testing.
- All secondary secretaries trained on the new MASS student accounting system.

**Goal 4: Provide quality facilities.**

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**Goal 5: Communicate with the school community, both inside and outside the district.**

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**Goal 6: Improve funding for the district.**

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**Site/Program: High School Comprehensive Local Education Plan (CLEP)  
2017-18**

**FEBRUARY 2018**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Teachers are using Chromebooks in classrooms to assist students in classroom curriculum.

**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- Reviewed Lock Down and General Security during teachers meeting.

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Provided dinner for teachers on 2/8 & 2/12 for PT Conferences.

**Goal 4: Provide quality facilities.**

- Custodians/teachers work to keep building clean.

**Goal 5: Communicate with the school community, both inside and outside the district.**

- Marque is updated every Monday.
- Return phone calls and emails promptly.
- Attend as many school activities/functions as possible.

**Goal 6: Improve funding for the district.**

- I turn hall and classroom lights off to end the day.
- Check classroom thermostats to ensure they are set to proper temperature.
- Installed new vending machines. We will take that money and put it back into the school.

**Site/Program: Middle School Comprehensive Local Education Plan (CLEP)  
2017-18**

**FEBRUARY 2018**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- February 6<sup>th</sup> –progress reports
- February 8<sup>th</sup> Math Competition-Muskogee Civic Center

Abel, Jonathon

Abel, Logan

Armstrong, Abigail

Cheater, Steven

Eldridge, Shaleigh

Hoffman, Emma

King, Caitlyn

Mackey, Peyton

Mason, Ethan

McClain, Bailey

Moore, Beau

Ousley, Aubrey

Parker, Ryleith

Purdom, Raylee

Reitz, Jayden

Rouse, Hunter

Scott, Maci

Trotten, Dakota

Williams, Jazmine

Bearden, Jake

Fleetwood, Carissa

Harmon, Eli

Hensley, Sophie

Martinez, Brianna

Morphis, Vann

Rogers, Cole

Smith, Chloe

Stewart, Carter

Trimble, Reed- Overall  
winner for 7<sup>th</sup> grade

Williams, Gavin

Wright, Moria

Assmus, Addysyn

Bennett, John

Brust, Andrew

Clabaugh, Mary

Dubin, Kaylee

Greene, Anna

Hale, Kylie

Hause, Olivia

Lowe, Ben

Mattox, Ryan

McCoy, Tyler

Monk, Riley

Morrison, Abbey

Parpart, Madeline

Stout, Reed

Strickland, Carson

Voss, Austin

Whittiker, Jaxson

- February 12th-16th Random Acts of Kindness week
- February 15<sup>th</sup> Power lift meet
- February 17<sup>th</sup> Robotics State Championship
  - State Champs
  - Lonnie Cross
  - Ryan Dewhirst
  - Matt Mccoy
  - Nick Strbel
  - Jacob Nail

- February 24<sup>th</sup> Academic team meet- Runner-up
- February 27<sup>th</sup> Parent Cheer meeting

**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- Locked and secured doors
- Cameras in classrooms/hallways/outside perimeters
- SRO on school grounds

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- PLC training
- PLC meeting weekly
- Leadership committee
- Teacher Mentor placement for new teachers

**Goal 4: Provide quality facilities.**

- Regular classroom maintenance/bathroom and facilities

**Goal 5: Communicate with the school community, both inside and outside the district.**

- Parent teacher conferences
- Website
- Online newspaper class

**Goal 6: Improve funding for the district.**

- Bond Issue Passed

**Site/Program: Upper Elementary Comprehensive Local Education Plan (CLEP)  
2017-18**

**FEBRUARY 2018**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- Feb. 10<sup>th</sup> - 5 out of 6 of the 4<sup>th</sup> grade teachers attended OERB Workshop
- Feb. 19<sup>th</sup> -All Upper/Lower teachers attended Positive Based Discipline workshop
- JOM tutoring after school in full swing
- All of Upper using Prodigy and continuing to use IXL for math and language arts review and enrichment

**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- Feb. 15<sup>th</sup> Upper/Lower held earthquake drill
- Feb. 27<sup>th</sup> passed out door magnets for each teacher, reminded teachers that classroom doors are to remain locked at all times.
- Feb. 28<sup>th</sup> placed signs on outer doors to instruct construction workers to only enter through doors at front of the building.

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Feb. 19<sup>th</sup> Upper/Lower were provided behavior management training in order to minimize discipline problems in the classroom.

**Goal 4: Provide quality facilities.**

- Demolition of Activity Room is complete and construction phase will begin soon.
- IT continues to work on printer/copier issues to ensure that all personnel can access printers.

**Goal 5: Communicate with the school community, both inside and outside the district.**

- Feb. 8<sup>th</sup> & 13<sup>th</sup> Parent/Teacher conferences were held. Teachers reported a good turnout but less than in the fall.
- Feb. 16<sup>th</sup> Parents were invited to the Sock Hop and we had a fabulous crowd in attendance.
- Feb. 23<sup>rd</sup> Welcome meetings were held with Bacone Student Interns in Upper/Lower

**Goal 6: Improve funding for the district.**

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**Site/Program: Lower Elementary Comprehensive Local Education Plan (CLEP)  
2017-18**

**FEBRUARY 2018**

**Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.**

- The key to character trait for February was Kindness. Teachers discussed with the students about random acts kindness and that the national day for random acts of kindness was February 17th. The flyer was uploaded to our elementary webpage.
- First and Second Grade Teachers are using IXL and they have started to explore the prodigy website.

**Goal 2: Provide a safe learning environment for all students and members of the school community.**

- Executed an Earthquake Drill. Our Earthquake drill time to complete was 1 minutes 16 seconds.

**Goal 3: Attract & retain qualified, competent teachers and staff members.**

- Site council members met with Dr. Judi Barber to help us with our PLC meetings.
- Teachers attended a professional development day about challenging behaviors in the classroom.
- Held meetings with Bacone intern students...discussed appropriate behaviors for in the classroom.

**Goal 4: Provide quality facilities.**

- Reinforced with the students the expectations we have to keep our school looking nice.

**Goal 5: Communicate with the school community, both inside and outside the district.**

- Sent home and upload our February Newsletter on the Hilldale Elementary website to inform parents of upcoming events, and talked about home and community activities parents could try with their children at home.
- Held parent/teacher conferences; 91% of Lower Elementary parents were in attendance.
- PTO held their annual sock hop.

**Goal 6: Improve funding for the district.**

- The PTO hosted a paper drive. Parents sent approximately 10 cases of paper for the Lower Elementary.