

Hilldale Public Schools

Site/Program: Administration Comprehensive Local Education Plan (CLEP) 2016-17

SEPTEMBER 2016

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Met with Connors administration re: concurrent enrollment

Goal 2: Provide a safe learning environment for all students and members of the school community.

- Worked with the City of Muskogee and Muskogee Police Dept. to fill the SRO position with Officer Danny Spears
- Met with administration from area groups to obtain an athletic trainer for the district
- Worked with City of Muskogee and district staff re: threat management

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Held professional development day for certified staff
- Began meeting with the Leadership Development group; certified staff from different buildings who are interested in leadership positions
- Attended MAEC luncheon recognizing area Teachers of the Year with the Hilldale Teacher of the Year, Beth Wells

Goal 4: Provide quality facilities.

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Goal 5: Communicate with the school community, both inside and outside the district.

- Began meetings at the SDE: IDEA Advisory, Supt. Advisory Council, SpEd Advisory
- Began meeting with Sr Class and HHS Supt. Advisory Council
- Held Sup's On giving all staff an opportunity to visit about any issue
- Met with NSU admin re: potential programs for certified staff to gain college credits, making them eligible to serve as adjunct instructors for concurrent classes

Goal 6: Improve funding for the district.

**Site/Program: Athletics/Maintenance Comprehensive Local Education Plan (CLEP)
2016-17**

SEPTEMBER 2016

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

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Goal 2: Provide a safe learning environment for all students and members of the school community.

- Student drug testing
- Site safety checks performed by maintenance
- Keys distributed to new staff
- Bus routes updated
- All sites sprayed for bugs and insects
- Bee removal at MS
- Press boxes floors and football and baseball fixed
- Signage installed at elementary
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Goal 3: Attract & retain qualified, competent teachers and staff members.

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Goal 4: Provide quality facilities.

- Restroom repairs - HS -7, MS-4, UE-4, LE-3
- Ceiling tile repairs – HS-7, MS-2, UE-2, LE-2
- AC repair – HS-6, MS-3. UE-3, LE-3

- AC replaced – HS-1, MS-0, UE-0, LE-1
- Mowing, weedeating, trash
- Leak repair at event center
- Electrical HS boys basketball locker room
- Student desk and chair repair – HS-2, MS-2, UE-14, LE-12
- Repair of Pre-K toys
- Floor repair in HS room 42
- Paint mens room at football

Goal 5: Communicate with the school community, both inside and outside the district.

- Painting of the parking lot for church east of the elementary

Goal 6: Improve funding for the district.

- CDAP and consolidated application submitted for Title 1,2,3

Site/Program: Student Services Comprehensive Local Education Plan (CLEP) 2016-17

SEPTEMBER 2016

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Tested approximately 130 students for the gifted and talented program.

Goal 2: Provide a safe learning environment for all students and members of the school community.

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Goal 3: Attract & retain qualified, competent teachers and staff members.

- Attended RSA training with two reading specialist to learn about new laws and regulations around third grade retention.

- Attended EdPlan training with the team of 4 from our district to be the trainers for our software system for special education.
- Attended TLE training with all four principals in order to complete the calibration training for teacher evaluations.
- All staff attended in service with Mr. Hight from Visual Impact where he talked about how important it is to find each student's individual gift.
- All staff attended in service with Mr. Crawford where the state of education was discussed along with the responsibilities of teachers in the legislative part of education.
- Attended Alternative Ed meeting with the director of Alt Ed to learn about the new requirements of the alt ed programs and services available to our students.

Goal 4: Provide quality facilities.

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Goal 5: Communicate with the school community, both inside and outside the district.

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Goal 6: Improve funding for the district.

- Completed the 2016 child count for Special Education.

**Site/Program: High School Comprehensive Local Education Plan (CLEP)
2016-17**

SEPTEMBER 2016

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- SREB training for Math, English, History, Electives
- New books distributed to English Department and Spanish

Goal 2: Provide a safe learning environment for all students and members of the school community.

- Practiced Tornado Drill (8 minutes 55 seconds)
- Practiced Bus Evacuation Drill (under 1 minute)
- Practiced Intruder Drill (under 1 minute)

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Provided snacks for teachers at P/T Conferences

Goal 4: Provide quality facilities.

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Goal 5: Communicate with the school community, both inside and outside the district.

- Parent/Teacher Conferences
- School website updated with important information
- School marquee updated weekly

Goal 6: Improve funding for the district.

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**Site/Program: Middle School Comprehensive Local Education Plan (CLEP)
2016-17**

SEPTEMBER 2016

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- September 8th Academic Team try-outs with Ms. Sheridan MS academic team coach
Middle School 7/8 grade team
Reed Trimble
Jessica Hollingshead
Jake Bearden
Olivia Hause
Erin Rogers
- September 14th Leadership had students sign an anti-bullying pledge during lunches and displayed those in the hallway
- September 16 STUCO held a MS dance for fundraiser
- September 29th Boys Bash Ft Gibson Public School-cancelled

- September 26-30 students brought donations towards HEF for donkey basketball and determined what staff member would kiss a donkey
- September 22 National Character Day students participated in events during lunches to promote positive character
- September 28 HEP tested 20 students

Goal 2: Provide a safe learning environment for all students and members of the school community.

- September 12th we held a general security drill at the end of 6th hour
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Goal 3: Attract & retain qualified, competent teachers and staff members.

- Weekly PLC meetings held with teachers and staff
- Math, Language Arts and Social Studies were sent to SREB training
- FACS teacher went to classroom management training in OKC September 28th

Goal 4: Provide quality facilities.

- Continual upgrade on technology involving facilities, classrooms and sports areas.

Goal 5: Communicate with the school community, both inside and outside the district.

- Parent teacher conferences were held on September 22nd and 26th from 3:30-6:30
- Remind 101 is being used by teachers to get information to parents as well as school email and website

Goal 6: Improve funding for the district.

- Continued to get lunch applications filled out
- Title 1 program
- JOM program

**Site/Program: Lower Elementary Comprehensive Local Education Plan (CLEP)
2016-2017**

September 2016

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- 2 teachers attended a behavioral workshop in Tulsa

Goal 2: Provide a safe learning environment for all students and members of the school community.

- At the faculty meeting we went over the procedures for a Lockdown drill.
- Held a Tornado drill and a Lockdown drill. During the tornado drill the Lower Elementary took 6 minutes 26 seconds to move to shelter. We went under immediate lockdown for the lockdown drill.

Goal 3: Attract & retain qualified, competent teachers and staff members.

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Goal 4: Provide quality facilities.

- Discussed with the students about keeping the bathrooms clean. Flushing toilets, throwing paper towels away, etc...

Goal 5: Communicate with the school community, both inside and outside the district.

- Held Parent Teacher Conferences; 96% of the Lower Elementary parents attended.
- Distributed Home Language Surveys at Parent Teacher Conferences.
- Sent home and upload our September Newsletter on the Hilldale Elementary website to inform parents of upcoming events and helpful hints for having conversations with their children about their school day.
- Held a PTO meeting
- Held a volunteer night for anyone wanting to volunteer at the elementary. They were given volunteer guidelines and completed a background check.

Goal 6: Improve funding for the district.